

Credit Card Authorization Form

Send to: Kim Coleman, Accg. Mgr. (Phone) 330-220-0515, ext. 104 (Fax) 1-330-220-0516

| Date: | | | | | |
|---|--|------------------|--|--|--|
| Company Name: | | | | | |
| Contact name: | | | | | |
| Phone #: | | | | | |
| Quotation/Invoice#: | | Total Amount: \$ | | | |
| A convenience fee of 2% will be added to each US transaction \$: | | | | | |
| A convenience fee of 3% will be added to each international transaction \$: | | | | | |
| | | | | | |

One Time Only Charge

Blanket Authorization - credit card information will be kept on file until stated end date

End Date:

(Name & address must be exactly as appears on your credit card statement)

| Credit Card Information | | | | |
|-----------------------------|--|-----------|--|--|
| Name on Credit Card: | | | | |
| Address, City, State, Zip: | | | | |
| Credit Card No: | | CID/CVV#: | | |
| Amex,Visa or M/C, Discover: | | | | |
| Expiration Date: | | | | |
| Authorized Signature: | | | | |

Unless blanket authorization is given, this form will be shredded once the transaction has been fully processed

DO NOT WRITE BELOW LINE.

 Approval Code:
 Confirmed Total:

Date:

Confirmed By: