

Credit Card Authorization Form

Send to: Kim Coleman, Accg. Mgr. (Phone) 330-220-0515, ext. 104 (Fax) 1-330-220-0516

Date:					
Company Name:					
Contact name:					
Phone #:					
Quotation/Invoice#:		Total Amount: \$			
A convenience fee of 2% will be added to each US transaction \$:					
A convenience fee of 3% will be added to each international transaction \$:					

One Time Only Charge

Blanket Authorization - credit card information will be kept on file until stated end date

End Date:

(Name & address must be exactly as appears on your credit card statement)

Credit Card Information				
Name on Credit Card:				
Address, City, State, Zip:				
Credit Card No:		CID/CVV#:		
Amex,Visa or M/C, Discover:				
Expiration Date:				
Authorized Signature:				

Unless blanket authorization is given, this form will be shredded once the transaction has been fully processed

DO NOT WRITE BELOW LINE.

 Approval Code:
 Confirmed Total:

Date:

Confirmed By: